

general info

registration instructions: Registration and name badges are required for admission to the sessions and Exhibit Hall. To register, please complete the registration form with all identifying information, program choices, and fees.

Registration fees cover continental breakfast, lunch (if selected on registration form), program materials, admittance to the OHIMA Exhibit Hall, speaker expenses, and any planned social events. Register one person per form. Enclose a check made payable to OHIMA and mail to the OHIMA Central Office, PO Box 824, Worthington, OH, 43085-0824.

NEW! You can now charge your registration with your Visa or MasterCard. Online registration with credit card payment is available in the 2009 Annual Meeting section at www.ohima.org.

Registration and payment must be postmarked/mailed **NO LATER** than **February 20, 2009** to qualify for the early bird discount. **All registrations must be prepaid.** Registrants may register by mail after 2/20/09 or onsite at the meeting, but must pay the late fee charges. For those registering onsite, a \$15 processing fee will be added to the total fee. *NOTE: Registration confirmation letters will not be sent.*

Students/Seniors: To qualify for the STUDENT rate, you must be an active student member of AHIMA with Ohio as your chosen state association. Note that "New Graduate" membership status does not qualify for the student rate. To qualify for the SENIOR rate you must be designated as senior member of AHIMA with Ohio as your chosen state association.

cancellation policy: Registration fees will be refunded less a \$25 processing fee if notice is received by Monday, February 23, 2009. Cancellations received after this date will not receive a refund. Substitution of registrants is permitted - please contact OHIMA.

exhibit hall: The Exhibit Hall will be located in the Easton Grand Ballroom and adjacent foyer areas on the main floor. Visit the 2009 Exhibit Hall section of www.ohima.org to view an up-to-date floorplan and directory of participating exhibitors.

exhibit hours: Tuesday: 8:00 am- 9:30 am; 11:30 am - 5:30 pm and Wednesday: 8:00 am-1:00 pm One CE credit may be earned by visiting the exhibitors for a minimum of one hour.

meeting materials: In our effort to be more mindful of the environment, we are offering a new cd/online option to receive speaker handout material in lieu of the printed handouts. At the meeting, you'll be given a cd containing speaker handouts for the entire meeting. You'll also receive access to the speaker presentations to download from our website allowing you to print session handouts and bring to the convention if desired. Materials will be posted online beginning March 1, 2009 and access instructions will be sent to your registered email address. A folder containing additional meeting materials and 'Notes' pages will be provided along with your cd of speaker handouts.

All registrants will be given the cd/online access to handouts **unless you indicate on the registration form** that you want to receive printed handouts at the meeting. If you choose this option you will not

receive the cd/online access but you'll receive printed handouts for all sessions if registering for two or more days. If you attend only one day, you'll receive handouts only for the day you are attending.

Important note: Although speakers are strongly encouraged to provide them, we cannot guarantee that every session will have handouts. Any registrations received after the early bird deadline of 2/20/09 or not marked as wanting to receive the printed handouts will automatically receive the cd/online option.

hotel reservations: It is the responsibility of the registrant to make lodging arrangements directly with the Hilton Hotel (614/414-5000). To receive the OHIMA convention discount rate, make your reservation prior to the deadline of **February 14, 2009** and tell the hotel that you are with the OHIMA meeting.

A reservation form for the hotel is included below for your convenience. The hotel must receive this form by the **2/14/09** deadline. Or, if you prefer to make your reservation online, follow the hotel links located on our website at www.ohima.org and enter the group code **IMA** to receive the reduced rate.

Reservations requested after February 14, 2009 or **after the room block has been filled** are subject to availability and may not be guaranteed at our special convention rate. Thus, you are strongly encouraged to make your reservations early.

miscellaneous: Business casual attire is suggested. Visit the OHIMA Web site at www.ohima.org for meeting information and important updates. For further information, contact the OHIMA Central Office at 614/847-0160 or e-mail: ohima-info@ohima.org

2009 highlights

fun sports theme! GAME ON ... Train, Execute, Win is our theme this year. Our three-day action-packed educational program is your ticket to the information you need to know.

discounted registration: Hit a home run by receiving a \$30 discount if you register for all three days.

cd and online handout access: Score big by helping us become more mindful of the environment by opting to receive the cd/online handouts in lieu of

the printed handouts. See above section in General Information on 'Meeting Materials' for details.

let the games begin! Numerous opportunities to win exciting prizes will be featured each day. You are entered in the Easton Gift Card raffle if you submit your registration and payment by the Early Bird Deadline (2/20/09). Two \$50 Easton gift cards will be raffled off to the registrants on that day. The Exhibit Hall raffles will take place on Tuesday and Wednesday and thousands of dollars of exciting prizes will be given away to those in attendance. Finally, don't miss out on the ever-popular Coding Raffles during the March 11th Coding session. Visit the Annual Meeting section of OHIMA's website at www.ohima.org for raffle details.

time out! After the sessions, take time to relax and network with your friends and colleagues at Monday's *Meet & Greet the Exhibitors* Happy Hour and Tuesday's Wine & Cheese reception while enjoying complimentary food and drink.

fabulous location & free parking: Get the home field advantage by staying at the Hilton Columbus at Easton Hotel, a AAA 4-Diamond upscale hotel conveniently located within the Easton Town Center and easily accessible off I-270 with ample free hotel parking. Allow extra time to visit the unique Easton Town Center where you'll find more than 170 of the finest shops and unique dining and entertainment - all within walking distance of the hotel.

Hilton Columbus at Easton
(614) 414-5000



OHIMA 29th Annual Meeting
March 9 - 11, 2009

Arrival Date: _____ Departure Date: _____
Check-in time: 4:00pm Check-out time: 12:00pm

Name: _____

Address: _____

Day Phone: _____

Sharing Room With: _____

Requested Room Type (tax not included):

Deluxe Room - 1 king bed (\$174) Deluxe Room - 2 double beds (\$174)

hotel reservations form

If using this form to reserve your accommodations, the Hilton Hotel must receive it no later than **February 14, 2009**. Be sure to identify yourself with OHIMA to receive the convention rate.

Mail to: Hilton Hotel, 3900 Chagrin Drive, Columbus, OH 43219

Reservations received by the hotel after February 14, 2009 or after the room block has been filled are subject to availability and may not be available at discounted rate.

Guaranteed by one of the following:

American Express/Optima Diner's Club Discover

Carte Blanche Mastercard Visa

Amount: \$ _____

Credit Card #: _____ Exp. Date: _____

Signature: _____