

OHIMA AWARD SCHEDULE 2007-2008

SEPTEMBER

01 - nomination letter & form sent out for Ambassador to Education.

01 – Call for Nominations posted on OHIMA website.

SEPTEMBER

07 – distribute nomination forms for Distinguished Member & Professional Achievement at full Board meeting.

OCTOBER

31 - deadline for OHIMA Achievement Awards nominations:

- Ambassador to Education
- Distinguished Member
- Professional Achievement

NOVEMBER

07 - deadline for receiving nominee consent

30 - deadline to receive nominees resume (if applicable)

30 - deadline to receive narrative summaries on nominees (if applicable)

30 - deadline to receive letters of recommendation for nominees (if applicable)

JANUARY

05 - deadline for scoring the nominees for all awards

05 - deadline for selecting awards winners (all awards)

07 - notify award recipients and OHIMA Board of selection

FEBRUARY

15 - deadline for writing speeches (all awards) & submitting to OHIMA Exec Dir

MARCH

31 - OHIMA Awards Luncheon

APRIL

15 - deadline for article submission to OHIMA and AHIMA for newsletter publication